

COVID-19 and Health System: The Lessons Learned

Zanjan University of Medical Sciences

May 25-27, 2021



Instructions for oral presentations:

Observing the following points will increase the effectiveness of the oral presentation of the articles. Please consider the following:

1. The author of the article must be online to provide explanations at the hours to be announced by the conference secretariat.
2. The certificate of oral presentations is given only to those who present their submission at the announced time and date. Otherwise, the certificate will not be issued.
3. In preparing slides, use colors, large and visible letters (color, text and template are optional, but inserting logos is mandatory (Zanjan University of Medical Sciences logo on the right side and the conference logo on the left of the image).
4. The presenters may have access to the proposed PowerPoint template from the conference website at: <http://covid19.zums.ac.ir/en/files.php>
5. The first slide should include the title of the article, the name of the author (s).
6. The presenters are encouraged to Prepare an average of one slide for each minute of their talk.
7. The presenters should create slides in PowerPoint.
8. The code received from the article registration panel must be inserted in the selected part of the article (Article Code).
9. Slides should be prepared in English, carefully checked for spelling and writing issues.
10. The duration of the oral presentations is limited to 5- 10 minutes (maximum of 20 slides).
11. English font type: "Times New Roman" font with size of 24 is acceptable.
12. The presenters are asked to observe the time limit. Part of the effectiveness of the lecture depends on timing.
13. The presenters should save the PowerPoint file as a PDF file and embed it in a zip file titled "Main File" along with the abstract of the article in both PDF and Word formats. At this point, they have to upload it from the "Send the first file" section in the user panel from the "Article Status" section. The maximum size of the zip file in this section is 20 MB.

14. Abstracts of the submissions should be prepared in English according to the sample article on the front page of the website "Abstract Template".

15. Oral presenters should upload their oral presentation video in the user panel in the "Send a Second File" section.

16. The preferred language in recording the videos is "English".

17. The duration of the video should be 5 to 10 minutes.

18. The maximum size of the video should be 100 MB with the resolution of 480p in MP4 format. Subsequently, the presenters are proposed to embed the file prepared according to the aforementioned instructions in a zip file and upload it.